

**Wyomissing Public Library
Board Meeting
Monday, October 16, 2023**

The meeting was called to Order at 7:04 p.m. by Marge Vath

Board Members Present: Dave Reeser (Borough Council), Connie Aikman, Kara DeJohn, Joe DeMarte, Mary Zervanos Dialectos, Ann Dybalski, David Fake, Jeff Herb, Dave Hershey, Vicki Jenckes, Diane Hollinger, Danielle Nuhfer, Michelle Van Buren, Lindsay Romeo, Marge Vath, and David Walker

Library Director: Colleen Stamm

A MOTION was made by Connie Aikman to approve the September, 2023 Board Meeting minutes and it was seconded by Michelle VanBuren. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge welcomed the new Wyomissing Borough Council Representative, Dave Reeser.
2. Marge introduced Becky Wanamaker, the District Consultant for the Reading Library District.
3. Marge acknowledged and thanked Lindsay Romeo for giving the library's outdoor flowerpots a fall refresh.
4. Marge announced that Dave Hershey submitted his letter of resignation. A MOTION was made by Mary Zervanos Dialectos to accept Dave Hershey's resignation and it was seconded by Joe DeMarte. The motion was carried unanimously.
5. Marge announced that Strategic Planning Committee has been restarted and David Walker has offered to chair this committee.
6. Marge announced that her term on the Board is up at the end of year and the Board President position will be an open. We are currently taking nominations for this position. We will vote on the 2024 officers at our annual meeting.

Treasurer's Report: Vicki Jenckes

1. A copy of the Treasurer's Report is available upon request. Please inquire with the Library Director, Colleen Stamm.
2. A MOTION was made by David Walker to approve the Treasurer's Report and it was seconded by Connie Aikman. The motion was carried unanimously.

Finance Committee: Vicki Jenckes

1. A copy of the 2024 budget is available upon request. Please inquire with the Library Director, Colleen Stamm.
2. A MOTION was made by Jeff Herb to approve the Wyomissing Public Library's 2024 Budget and it was seconded by Joe DeMarte. The motion was carried unanimously.
3. Vicki announced that the budget will be presented to the Wyomissing Borough on Wednesday of this week.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for September, 2023
 - a. Materials circulation: 3,535 items. That was a 1% decrease compared to the same month last year.

- b. Overdrive eBooks: 614 downloads; that was a 30% increase compared to the same month last year.
 - c. People: 2,988 people entered the library; that was a 1% decrease compared to the same month last year.
 - d. Computer Users: there were 185 accesses for the month; that was an 18% decrease compared to the same month last year.
 - e. Children’s programming: 531 patrons participated in the children’s activities; that was a 10% decrease compared to the same month last year.
 - f. Children’s Recorded Programs: 0 Total Views
 - g. Adult Programming: 196 patrons took part in our activities; a 34% increase compared to the same month last year.
 - h. AWE Early Literacy Stations: 155 accesses; a 15% increase compared to the same month last year.
 - i. Wireless Internet Users: 161 people used the library Wi-Fi access; a 12% decrease compared to the same month last year.
 - j. Hoopla: there were 350 accesses for the month; a 29% increase compared to the same month last year.
2. Other -
- a. Informational spreadsheet. The statistics on this sheet are sent to the state to show how the library is operating and meeting Pennsylvania Library Code.
 - b. Colleen attended the Librarian Conference October 1-4, 2023. Colleen found it very informative and attended seminars including but not limited to Human Resources and the school district partnerships.
 - c. Colleen is working on renewing the library’s PA Forward Gold Star Library. She stated that this honor was granted to Wyomissing Public Library in 2021 and each year we need to renew to show we are staying current with the Gold Star requirements. Marge announced that there is more information on PA Forward in each Board members binder.
3. Personnel – None

Committee Reports:

1. **Fundraising/Community Affairs:** Ann Dybalski
- a. Holiday Gift Baskets – We will continue collecting contributions until October 27.
 - b. Bake Sale - Election Day (November 7). Please bake or recruit friends to bake. Items should be wrapped as individual servings and be accompanied with an ingredient list for allergy concerns. Baked goods should be dropped off on November 6. We need volunteers to sell items (baked goods and raffle tickets) on Election Day: 2-hr. sessions starting at 7am-9pm. Contact Ann if you are interested in filling a time slot.
 - c. Lighting of the Greens - Saturday, December 2. Looking for volunteers to cover 2 two-hour shifts (2pm-4pm and 4pm-6pm). We will be selling raffle tickets for baskets. We also need volunteers to transport baskets to and from the library.
 - d. Trolley Tour - Friday, December 8. Volunteers will be needed to run this event. Spots will be available at the next Board Meeting.
 - e. Ann noted that she is unable to chair the committee in 2024 but would like to remain on the Fundraising Committee as an active member.
2. **Association Communication:** Lindsay Romeo
- a. The expanded mailing list is ready for March 2024 mailer.
 - b. The November Association “Ask Letter” is ready for printing.

3. **Nominating:** Diane Hollinger

- a. The committee started advertising for additional Board Members to join the Board in January 2024.
- b. Connie Aikman will serve as Nominating Committee Chair in 2024
- c. Diane offered her thanks to Colleen for her help.
- d. Diane thanked Dave Hershey for his work on the Board.
- e. So far, we had 3 candidates apply for open board positions. The deadline for applications is November 3 and applications are still being accepted. Interviews will be conducted in November and members will be proposed for a vote at the December Board Meeting with a Board start date of January 2024.
- f. We currently have 3 'Voting' Member positions open, and 3 'At-Large' Member positions could also be available.

Unfinished Business

1. None

New Business

1. Reminder to Committee Chairs: reports are due in early December for Annual Meeting.

Meeting adjourned at 8:10 p.m.

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: November 20, 2023, 7:00 p.m.