

**Wyomissing Public Library
Board Meeting
Monday, June 12, 2023**

The meeting was called to Order at 7:05 p.m. by Marge Vath

Board Members Present: Connie Aikman, Jana Barnett (Borough Council), Ann Dybalski, Vicki Jenckes, Mary Dialectos, Jeff Herb, Diane Hollinger, David Fake, David Hershey, Danielle Nuhfer, Marge Vath, David Walker

Library Director: Colleen Stamm

A MOTION was made by Connie Aikman to approve the May 2023 Board Meeting minutes and it was seconded by Vicki Jenckes. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge distributed paper copies of the Library Service Policy. She asked Board members to add this policy to their notebook, and remove the old policy.
2. Marge asked for a vote to rescind the Sexual Abuse and Molestation Policy (which was geared towards adults) dated October 24, 2016.
 - a. A MOTION was made by Dave Fake to approve rescinding the Sexual Abuse and Molestation Policy and it was seconded by Diane Hollinger. The motion carried unanimously.
3. Marge distributed an updated/revised Interlibrary Loan Policy for approval. David Walker asked for some clarification on the policy changes. After some discussion, the policy was recommended for approval.
 - a. A MOTION was made by Diane Hollinger to approve the Interlibrary Loan Policy and it was seconded by Connie Aikman. 10 in favor/1 opposed. The motion carried.

Treasurer's Report: Vicki Jenckes

1. Vicki stated that the Fundraising expenses on the Budget and Cash Flow spreadsheet were from the Derby Party. For a complete list of Derby Party expenses, Vicki told Board members to refer to the spreadsheet that was handed out at the May Board meeting.
2. Vicki stated that there is surplus in funds due to the additional funds we received in State Aid this year. Jana Barnett also noted that the surplus in funds is due to the library not paying a Children's Librarian for several months.
3. Vicki said she is working with Ann Sheehan to provide outreach to the residents at the Highlands. They are planning to meet with representatives from the Highlands soon. Jana Barnett also suggested that Ann Sheehan reach out to Country Meadows to discuss providing outreach/services to their residents too.

Finance Committee:

1. Estate Planning - Mary Dialectos said that she is planning to meet with Colleen Stamm and Jonathan Moore to work on sending a mailer/email and discuss what should be put on the website.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for April 2023
 - a. Materials circulation: 3,587. That was a 2% decrease compared to the same month last year.

- b. Overdrive eBooks: 461 downloads; that was a 6% decrease compared to the same month last year.
 - c. Hoopla: there were 423 accesses for the month; a 7% decrease compared to the same month last year.
 - d. People: 3,423 people entered the library; that was a 11% decrease compared to the same month last year.
 - e. Computer Users: there were 243 accesses for the month; that was a 5% decrease compared to the same month last year.
 - f. Wireless Internet Users: 144 people used the library's Wi-Fi access; a 25% decrease compared to the same month last year.
 - g. Children's programming: 444 patrons participated in the children's activities; that was a 6% decrease compared to the same month last year.
 - h. Children's Programming - Recorded Programs: 0 Total Views
 - i. Adult Programming: 215 patrons took part in our activities; a 4% decrease compared to the same month last year.
 - j. Adult Programming -Recorded Programs: 0 Total Views
 - k. AWE Early Literacy Stations: 171 accesses; a 53% increase compared to the same month last year.
2. Other
- a. Colleen announced that the library received an Equity, Diversity, and Inclusion (EDI) Program reimbursement opportunity. The library will be using the funds to bring Chris Kaag from the IM ABLE Foundation to the library this summer for a children's program.
 - b. Summer Reading – Colleen stated that the Summer Quest Program (formerly Summer Reading) starts June 19 and goes until August 12.
3. Personnel
- a. New Children's Librarian – Colleen announced that the library has a new Children's Librarian. Daniella Yacono accepted the position and she will begin working on Monday, June 19.

Committee Reports:

1. **Fundraising/Community Affairs:** Ann Dybalski
- a. Ann Dybalski said she is working on scheduling a Fundraising meeting this summer. Ann will be emailing Fundraising committee members to schedule the meeting.
 - b. Kentucky Derby Survey– David Walker stated that we received 11 responses to the survey and he discussed some of the responses.
 - c. Duck Race – July 4th - Ann Dybalski said that she is looking for volunteers to help with this fundraiser. Vicki Jenckes said she will pick up the ducks from the library and take to the Stone House. Several other Board members volunteered to be at the Stone House on July 4th to help sell ducks and/or get in the creek to help race the ducks.
 - d. Block Party – August 12 - Ann Dybalski asked for Board members to volunteer for this event. She needs volunteers to help with the concession stand from 10am-1pm. The library also need volunteers to help with set-up and clean up.
 - e. Raffle Baskets – Ann stated that we need to start working on the Holiday Basket Raffle in September. Ann added that she would like to have at least 10 baskets this year including the Basket of Cheer and Mystery Wallet. Ann asked that all the baskets be finished by the 3rd week in October.
2. **Association Communication:**
- a. Marge Vath asked the committee to work on a digital mailer this summer. The committee has not met yet.
3. **Nominating:**
- a. No report

Unfinished Business

None

New Business

1. Diane Hollinger addressed an email that Jana Barnett sent to the Board members regarding the blocks and toys at the library and the mess patrons leave for the library staff to clean up. Marge Vath suggested limiting day the blocks are available or limiting the amount of blocks that are available. Colleen will talk with the staff about this issue.

Meeting adjourned at 8:15 p.m.

Meeting Minutes submitted by Colleen Stamm

Next Board Meeting: Monday, September 18, 2023 at 7:00 p.m.