

**Wyomissing Public Library
Board Meeting
Monday, April 17, 2023**

The meeting was called to Order at 7:05 p.m. by Marge Vath

Board Members Present: Connie Aikman, Jana Barnett (Borough Council), Kara DeJohn, Ann Dybalski, Vicki Jenckes, David Fake, Jeff Herb, David Hershey, Danielle Nuhfer, Michelle VanBuren, Lindsay Romeo, Marge Vath, David Walker

Library Director: Colleen Stamm

A MOTION was made by Connie Aikman to approve the March, 2023 Board Meeting minutes and it was seconded by David Walker. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge distributed paper copies of the Collection Development Plan, Request for Withdrawal or Retraction of Library Materials and Library Animal Policy. She asked Board members to add these policies to their notebook.
2. Marge distributed an updated/revised Child Abuse & Sexual Abuse Prevention Policy for the Board members to review.
 - a. A MOTION was made by David Walker to approve the Child Abuse & Sexual Abuse Prevention Policy and it was seconded by Vicki Jenckes. The motion was carried unanimously.

Treasurer's Report: Vicki Jenckes

1. Vicki stated that there were 3 payrolls in March, which is why salaries was higher than January and February.
2. Vicki announced that we have two sponsors for the Derby party. We haven't received payment yet.
3. Kimberton Whole Foods donated \$7,539.02 to the library for their 'Round up at the Register' program. Marge Vath offered to send a thank you letter to Kimberton Whole Foods.

Finance Committee: Vicki Jenckes

1. Vicki stated she received Executive Board approval to proceed with investing at Riverfront Federal Credit Union, effective immediately. The funds (\$25,000) have been placed in a CD at 4.3% interest for 20 months. Per Riverfront protocol, we also have \$5.00 in a savings account.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for March, 2023
 - a. Materials circulation: 4,411 items. That was a 14% increase compared to the same month last year.
 - b. Overdrive eBooks: 538 downloads; that was a 17% increase compared to the same month last year.
 - c. People: 3.410 people entered the library; that was a 35% increase compared to the same month last year.
 - d. Computer Users: there were 227 accesses for the month; that was a 22% increase compared to the same month last year.
 - e. Children's programming: 576 patrons participated in the children's activities; that was a 16% increase compared to the same month last year.

- f. Children's Recorded Programs: 0 Total Views
 - g. Adult Programming: 218 patrons took part in our activities; a 33% increase compared to the same month last year.
 - h. AWE Early Literacy Stations: 187 accesses; a 99% increase compared to the same month last year.
 - i. Wireless Internet Users: 143 people used the library Wi-Fi access; a 9% decrease compared to the same month last year.
 - j. Hoopla: there were 331 accesses for the month; a 17% increase compared to the same month last year.
- 2. Other – none
 - 3. Personnel
 - a. Children's Librarian update - 2 interviews have been completed with 1 more to be held this Wednesday, April 19. Vicki asks if a second interview is necessary, Colleen stated that no second interviews have been scheduled but that references have been requested and will be contacted.
 - b. Berks County Public Libraries is hosting a Staff Development day for all public libraries in Berks County, and half of the library's staff is attending. Colleen proposed that the library close so the staff can attend this continuing education opportunity.
 - i. A MOTION was made by Vicki Jenckes to approve the full day closure on Friday, April 28 and it was seconded by Michelle VanBuren. The motion was carried unanimously.

Committee Reports:

- 1. **Fundraising/Community Affairs:** Ann Dybalski
 - a. Kentucky Derby - Vicki Jenckes stated that ticket sales are low (26 tickets sold). The committee asked Board members to push invites to friends and relatives.
 - b. Volunteer Lunch - Ann requested to move the luncheon to later in the season due to time constraints with Derby Party.
 - c. The Kimberton Whole Foods fundraiser raised \$7,539.02 for the library.
- 2. **Association Communication:** Lindsay Romeo
 - a. The Association donations for April are looking very promising. The committee asked Board members to share the YouTube link with your friends to drum up some more interest in our library as well as gain new Association Membership donations.
- 3. **Nominating:** None

Unfinished Business

None

New Business

None

Meeting adjourned at 8:06 p.m.

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: Monday, May 15, 2023 at 7:00 p.m.