

**Wyomissing Public Library
Board Meeting
Monday, February 20, 2023**

The meeting was called to Order at 7:03 p.m. by Marge Vath

Board Members Present: Connie Aikman, Jana Barnett (Borough Council), Kara DeJohn, Joe DeMarte, Mary Zervanos Dialectos, David Fake, Jeff Herb, David Hershey, Diane Hollinger, Vicki Jenckes, Danielle Nuhfer, Lindsay Romeo, Marge Vath, David Walker

Library Director: Colleen Stamm

A MOTION was made by David Fake to approve the January, 2023 Board Meeting minutes and it was seconded by Vicki Jenckes. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge distributed an updated print copy of the 'Employee Handbook,' and asked Board members to place it in their notebook.
2. Marge circulated a proposed Service Animal Policy for review by the Board
 - a. Jana Barnett suggested several changes, which she will email to Marge and Colleen.
 - b. The vote for Service Animal Policy was tabled until next month while changes are being made.
3. Marge proposed updating the 'Citizens Request for Reconsideration of Materials' to the new format.
 - a. After reviewing the policy, several Board members offered suggestions for changing this policy.
 - b. The vote for Citizens Request for Reconsideration of Materials Policy has been tabled until next month while changes are being made.

Treasurer's Report: Vicki Jenckes

1. Vicki reported that the Board had asked for and received additional funding from the Borough of Wyomissing. This is reflected on the budget and cash flow report.
2. Vicki stated that the library received the grant money for self-checkout kiosk in January. The unit was paid for in 2022, but the funding was received in 2023.
3. Vicki reported that the library's budget is showing profit for January.

Finance Committee: No Report

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for January 2023
 - a. Materials circulation: 3,560 items. That was a 11% increase compared to the same month last year.
 - b. Overdrive eBooks: 518 downloads; that was a 14% increase compared to the same month last year.

- c. People: 2,259 people entered the library; that was a 9% decrease compared to the same month last year.
 - d. Computer Users: there were 202 accesses for the month; that was a 13% decrease compared to the same month last year.
 - e. Children’s programming: 407 patrons participated in the children’s activities; that was a 69% increase compared to the same month last year.
 - f. Children’s Recorded Programs: 0 Total Views
 - g. Adult Programming: 219 patrons took part in our activities; a 4% increase compared to the same month last year.
 - h. AWE Early Literacy Stations: 134 accesses; a 84% increase compared to the same month last year.
 - i. Wireless Internet Users: 101 people used the library Wi-Fi access; a 28% decrease compared to the same month last year.
 - j. Hoopla: there were 297 accesses for the month; a 5% increase compared to the same month last year.
2. Other – Fines
- a. Colleen shared that the Berks County Public Library System had stopped charging fines and discussed the pros and cons of Wyomissing Public Library going fine free. She stated that fine revenue had significantly dropped since 2020, and the library had only budgeted \$1,000 in fine revenue for 2023. Colleen proposed dropping fines on all materials except Library of Things and Museum Admission Passes. There would also be a \$2.50 fee charged for items that had gone into “lost” status. And patrons would still be charged the replacement cost for items they lost/damaged.
 - i. A MOTION was made by Mary Zervanos Dialectos to approve dropping overdue fines, and it was seconded by Vicki Jenckes. The motion was carried unanimously.
 - ii. To be initiated immediately and requested an announcement be made in the Wyomissing Library Weekly Newsletter.
 - iii. The Policy representing “Fines” will need to be updated in accordance with this change.
3. Personnel –
- a. Colleen has received 3 applications for the Children’s Librarian and the deadline is Friday, March 3, 2023.

Committee Reports:

- 1. **Fundraising/Community Affairs:**
 - a. Kentucky Derby Party - May 6, 2023 - Will be hosted by Gretchen and Alec Platt.
 - b. A call for sponsorship is being initiated for businesses and individuals. Please contact Vicki Jenckes or David Walker if you know of a sponsorship opportunity.
- 2. **Association Communication:** Lindsay Romeo
 - a. Video - Filmed and edited. Ready for approval from Marge and Colleen. Will be added to the flier via QR code.

- b. Flier - In progress. Should be ready for Colleen within the next week or so for approval then off to the printer.
 - c. Jana Barnett suggested we talk to Pete Beck at Wyomissing Parks and Recreation about showing the movie during preview of upcoming community movies.
3. **Nominating:** None

Unfinished Business - None

New Business –

1. Vicki Jenckes reminded Board members that the library is the non-profit organization being featured for Kimberton Whole Foods in March (Wyomissing location). Kimberton Whole Foods will match the donations.
2. Vicki stated that the Highlands are eager to have new material of books to rotate through weekly. Colleen will look into establishing a “satellite library” with Highlands as well as Country Meadows.

Meeting adjourned at 8:15 p.m.

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: March 20, 2023 at 7:00 p.m.