

**Wyomissing Public Library  
Board Meeting  
Monday, October 21, 2019**

The meeting was called to Order at 7:09 p.m. by Kurt Althouse

**Board Members Present:** Amy Auchenbach, Kurt Althouse, Greg Ciatto, Joe DeMarte, Jeff Herb, Adriane Hoke, Diane Hollinger, Vicki Jenckes, Jody Menon (Borough Representative), Mark Ratcliffe, Lindsay Romeo, Jaime Slotkin, Lori Smerek, Marge Vath

**Library Director:** Colleen Stamm

A MOTION was made by Vickie to approve the September, 2019 Board meeting minutes and it was seconded by Jaime. The motion carried unanimously.

**President's Report:** Kurt Althouse

Kurt announced that he is tendering his resignation to the Board of Directors effective the end of this meeting. Health and personal issues prevent him from continuing to serve. This will be his final meeting.

**Treasurer's Report:** Vicki Jenckes

- The library's 2020 Preliminary Budget was submitted to the Wyomissing Borough. It includes a request for an increase because we are struggling in this first year of the Borough owning the building. Vicki distributed a copy of the budget for Board members to review. After some discussion, Vicki made a motion to approve the 2020 budget. The motion passed unanimously.
- An audit report for 2018 was completed by Long, Barrell, & Co. and we have received a clean report.

**Corresponding Secretary:** Marge Vath

Nothing to report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics for September, 2019

- a. Materials circulation: 5,446 items. That was a 2% decrease compared to the same month last year.
- b. Overdrive eBooks: 156 downloads; That was a 2% increase compared to the same month last year.
- c. People: 4,345 people entered the library; a 23% decrease compared to the same month last year.
- d. Computer Users: there were 457 accesses for the month; a 15% increase compared to the same month last year.
- e. Children's programming: 340 patrons participated in the children's activities; That was a 22% decrease compared to the same month last year.
- f. Adult Programming: 163 patrons took part in our activities. a 22% increase compared to the same month last year.
- g. One Click Downloadable Audio: 44 downloads; a 24% decrease compared to the same month last year.
- h. AWE Early Literacy Stations: 223 accesses. a 39% increase compared to the same month last year.
- i. Mango Languages: 105 patrons took advantage of this program; a 156% increase compared to the same month last year.
- j. Wireless Internet Users: 252 people used the library Wi-Fi access; a 5% increase compared to the same month last year.
- k. Hoopla: there were 238 accesses for the month; a 310% increase compared to the same month last year.

- We received a grant from the American Library Association for the program American Creed: A Community Conversation, a documentary and moderated discussion. The documentary's producer contacted the library to participate in the grant program because of our involvement in the PBS documentary The Vietnam War by Ken Burns.
- We received a mention at the Library Conference for our work on our Community Garden activity.
- The library partnered with the Berks County Public Library System and the Reading Public Museum for the new Arthur's World Exhibit at the Reading Public Museum. We will be offering a special storytime at the library and we received an additional museum admission pass for patrons to check out and go to the museum for free. This pass will expire when the exhibit ends.

### **Committee Reports:**

#### **1. Fundraising/Community Affairs:**

- Holiday Basket Raffle – baskets will be completed and be on display by Election Day. Each Board member is asked to sell 10 tickets.
- Election Day Bake Sale – volunteers are needed to sell the items that day. Items for the sale should be dropped off the day before.
- Lighting of the Greens – volunteers are needed to sell Basket tickets the day of the Lighting of the Greens.
- Trolley Tour – the trolley has been reserved and Santa is scheduled. Volunteers are needed to help out that night.

#### **2. Membership:** Jaime Slotkin

The next Association letter should go out at the beginning of November

#### **3. Buildings & Grounds:** Greg Ciatto

Since the Borough is now responsible for maintaining the building and grounds, Greg proposed that this committee no longer serves a purpose. Eliminating it will be considered.

#### **4. Nominating:** Joe DeMarte

- Marge Vath has agreed to serve as President and Mark Ratcliffe has offered to serve as Vice President. Kurt Althouse made a MOTION to nominate Marge Vath as President and Mark Ratcliffe as Vice-president. It was seconded by Vicki Jenckes. The motion passed unanimously.
- Joe DeMarte announced that the Board is looking for someone to fill the Secretary position which was previously held by Marge Vath. There was some discussion.

#### **5. Finance:** Vicki Jenckes

- a. See Treasurer's Report.

#### **6. Personnel:**

No report

### **Unfinished Business**

None.

### **New Business**

None.

Meeting adjourned at 8:17 PM

Meeting Minutes submitted by Marge Vath

**Next Executive Board Meeting:** November 18, 2019 at 6 PM

**Next Board Meeting:** November 18, 2019 at 7 PM