

**Wyomissing Public Library  
Board Meeting  
Monday, April 15, 2019**

The meeting was called to Order at 7:04 PM p.m. by Kurt Althouse

**Board Members Present:** Kurt Althouse, Greg Ciatto, Joe DeMarte, Jeff Herb, Adriane Hoke, Vicki Jenckes, Jody Menon (Borough Representative), Mark Ratcliff, Lindsay Romeo, Lori Smerek, Marge Vath

**Library Director:** Colleen Stamm

A MOTION was made by Kurt Althouse to approve the March, 2019 Board meeting minutes and it was seconded by Greg Ciatto. The motion carried unanimously.

**President's Report:** Kurt Althouse

There are 2 revised policies that need to be considered for passage. The Computer and Internet Users policy was discussed and approved at last month's meeting but a voting quorum was not present. At today's meeting Marge proposed the policy and it was seconded by Lori. It received a unanimous approval.

For the Patron Behavior Policy Marge presented answers to last month's questions. Vicki proposed acceptance of the policy and it was seconded by Lori. The policy passed with a unanimous vote.

**Treasurer's Report:** Vicki Jenckes

Colleen will continue locating receipts to send to Borough for reimbursement of earlier expenses.

We need to seriously undertake a search for a CD for money now held in a low interest Money Market account. Perhaps a board member may have some contacts.

**Corresponding Secretary:** Marge Vath

No Report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics for March, 2019
  - a. Materials circulation: 5,304 items. That was a 1% decrease compared to the same month last year.
  - b. Overdrive eBooks: 209 downloads; That was a 15% increase compared to the same month last year.
  - c. People: 4,231 people entered the library; a 13% decrease compared to the same month last year.
  - d. Computer Users: there were 382 accesses for the month; a 2% decrease compared to the same month last year.
  - e. Children's programming: 526 patrons participated in the children's activities; That was a 16% increase compared to the same month last year.
  - f. Adult Programming: 272 patrons took part in our activities. a 9% decrease compared to the same month last year.
  - g. One Click Downloadable Audio: 111 downloads; a 226% increase compared to the same month last year.
  - h. AWE Early Literacy Stations: 134 accesses. a 12% increase compared to the same month last year.
  - i. Mango Languages: 72 patrons took advantage of this program; a 36% decrease compared to the same month last year.
  - j. Wireless Internet Users: 286 people used the library Wi-Fi access; a 18% increase compared to the same month last year.

- k. Hoopla: there were 189 accesses for the month; a 191% increase compared to the same month last year.  
The increasing number of Hoopla users is becoming a concern at a cost of \$500 a month, possibly because other county libraries, except Reading, have dropped the service. Discussion ensued on ways to limit who and how many downloads can be made available each month. Can it be limited to Association members? Currently our circulation system does not allow designating who is an Association Member.

- We received a \$1,000 Sponsorship from First Priority Bank in support of the Summer Reading Program.
- There have been 3 acts of graffiti vandalism reported to the Borough; 2/28, 3/21, 3/25 2019.
- Colleen received a scholarship to attend PA Workforce Development Conference May 8-10.
- Working on a Home Depot grant to purchase colorful bar height tables and stools for the Teen Area.
- Sponsorship should be pursued to update the library computers. There are 7 machines with Windows 7 that will become obsolete at the end of 2019.

### **Committee Reports:**

#### **1. Fundraising/Community Affairs:**

The Annual Volunteer luncheon drew about 25 people. The food was great and the volunteers enjoyed the time for socialization.

Discussion centered on the upcoming Derby Party with a list of helpers and items needed circulated. Plans were finalized and concerns were expressed about the low number of tickets being purchased. A sign for the Borough signboard at Penn Ave. and Wyomissing Blvd. was proposed as well as distributing fliers to post in local businesses along with Facebook and website "blasts."

#### **2. Membership:**

A letter to Association members for donations is scheduled to go out in April.

#### **3. Buildings & Grounds:** Greg Ciatto

Nothing to report

#### **4. Nominating:** Joe DeMarte

There is a need for additional names to propose as Board Members in anticipation of the retirement of several board members at the end of this year.

#### **5. Finance:** Vicki Jenckes

See Treasurer's Report.

#### **6. Personnel:**

Danielle Yacono has been hired to serve as substitute librarian to serve during vacation times etc. as needed.

Richard Chiango has returned as custodian with the new reduced hours and duties.

### **Unfinished Business**

See President's Report

### **New Business**

None.

Meeting adjourned at 8:06 PM.

Meeting Minutes submitted by Marge Vath

**Next Executive Board Meeting:** May 20, 2019 6:00 PM **Next Board Meeting:** May 20, 2019 7:00 PM