

**Wyomissing Public Library
Board Meeting
Monday, March 18, 2019**

The meeting was called to Order at 7:05 p.m. by Kurt Althouse

Board Members Present: Amy Auchenbach, Kurt Althouse, Greg Ciatto, Joe DeMarte, Vicki Jenckes, Jody Menon (Borough Representative), Lindsay Romeo, Jaime Slotkin, Lori Smerek, Catharine Lentz, Marge Vath

Library Director: Colleen Stamm

A MOTION was made by Vicki Jenckes to approve the February 2019 Board meeting minutes and it was seconded by Joe DeMarte. The motion carried unanimously.

President's Report: Kurt Althouse

The closing of the sale of the library building to the Borough of Wyomissing is complete. Both sides are looking forward to a closer relationship and an even greater level of cooperation between the two entities.

Treasurer's Report: Vicki Jenckes

The current level of income and expenditures is fairly normal for this time of year. There were some repairs and maintenance on the building completed in the 1st two months of the year. Colleen will gather copies of the bills to discuss with the Borough those things related to the building for possible reimbursement.

Corresponding Secretary: Marge Vath

Three donation thank you letters were signed and sent.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for: February, 2019

- a. Materials circulation: 4,971 items. That was a 3% increase compared to the same month last year.
- b. Overdrive eBooks: 168 downloads; That was a 6% increase compared to the same month last year.
- c. People: 3,663 people entered the library; a 3% increase compared to the same month last year.
- d. Computer Users: there were 360 accesses for the month; a 4% decrease compared to the same month last year.
- e. Children's programming: 511 patrons participated in the children's activities; That was a 23% increase compared to the same month last year.
- f. Adult Programming: 278 patrons took part in our activities; a 49% increase compared to the same month last year.
- g. One Click Downloadable Audio: 65 downloads; a 141% increase compared to the same month last year.
- h. AWE Early Literacy Stations: 124 accesses. An 18% decrease compared to the same month last year.
- i. Mango Languages: 90 patrons took advantage of this program; a 14% decrease compared to the same month last year.
- j. Wireless Internet Users: 250 people used the library Wi-Fi access; a 6% decrease compared to the same month last year.
- k. Hoopla: 174 accesses; a 234% increase over the same month last year.

Colleen expressed concern that the large increase in Hoopla downloads may become a financial issue as the year progresses. Only Reading and Wyomissing have stayed with offering this service. There was discussion as to whether our offer of the service could be limited to just Wyomissing residents. Colleen will attempt to track the addresses of users to make sure we are not supplying the rest of the county users.

Committee Reports:

1. Fundraising/Community Affairs:

Lori discussed the Volunteer Luncheon scheduled at the Library on April 11 at 1:00. A list for requested food items was passed around.

For the Derby party a list of needed items, who is doing what and what is still needed was passed around. Each Board member is requested to bring a bottle of Jim Beam Bourbon, white label, to the next board meeting as a contribution.

2. Membership: Jaime Slotkin

A letter is going out in April to the Association membership list to request a 2019 donation.

There was discussion about using the Borough mailing list for donation requests and how that might be coordinated.

3. Buildings & Grounds: Greg Ciatto

No Report

4. Nominating: Joe DeMarte

There is still 1 voting position and 3 at large board positions available.

5. Finance: Vicki Jenckes

a. See Treasurer's Report.

6. Personnel:

No Report

Unfinished Business:

The conversion of the former Reading Area into a Teen Space is underway. Furniture has been moved and books are in the process of being consolidated into that area. The teens are excited about having their own space for activities.

The revised Computer and Internet Policy was presented for approval. A few questions were addressed but a vote could not be called because, at that point, a quorum was no longer present.

For the revised Patron Behavior Policy there was much discussion regarding the "offensive and pervasive odors" section and the "No weapons" statement. Colleen will submit the policy to the Borough to make sure our policies conform to Borough policies. Marge will investigate other County library policies to see how they approach those subjects. A vote on the policy was not called for. Answers to the concerns will be presented at next month's meeting.

New Business

None

Meeting adjourned at 8:15 p.m.

Meeting Minutes submitted by Marge Vath

Next Executive Board Meeting: April 15, 2019 6:00 p.m.

Next Board Meeting: April 15, 2019, 7:00 p.m.