

**Wyomissing Public Library  
Board Meeting  
Monday, December 21, 2015**

Meeting called to order at 7:06 pm

**Members Present:** Brian Nugent, Kevin Wagner, Lisa Banco, Heather Miller, Louise Cramp, Joe DeMarte, Lori Smerek, Sharon Gechter, Terri Stallone and Thomas Moll (Borough Representative)

**Library Director:** Colleen Stamm

A MOTION was made by Brian Nugent to approve the minutes of the November meeting as submitted. Motion was carried unanimously.

**President's Report:** Brian Nugent

1. The Corporate Sponsorship packets are complete and printed. We have identified 100 businesses that will receive the initial mailing. Colleen will send out a list of those businesses, if you have any additions please email Colleen with the contact information. We would like to have all packets mailed by January 15<sup>th</sup>.
2. The Association Membership drive has raised \$53,665 to date. The board will be contacting many donors that gave in 2015 but not this year. Our goal is to raise \$60,000.
3. The WPL Committee sign up sheet was distributed. Brian asked the board to consider which committee they would be most suited to serve on. Unlike in the past, each board member will only participate on one committee. The committee options/open slots are as follows: Membership/3, Adult Programming/2, Sponsorship/4 and fundraising & Community Affairs/5.

**Treasurer's Report:** Kevin Wagner

1. The Library budget is tracking as expected and still running a \$21,657 deficit. November showed a surplus due to income from Association Donations. December will see the income from the Berks Charitable Foundation and the Blue Mountain Foundation. December also will have an additional pay period to add to the expenses.
2. We are concerned about the January expenses because of the un-passed State budget. Ten percent of our revenue is received from the State. The library will not be making any unnecessary purchases until the State funding is received.

**Corresponding Secretary:** No Report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics
  - a. Materials-circulation for November was 6,497 items. That was an 11% increase from last year.
  - b. Overdrive eBooks- Overdrive had 122 downloads: up 30% from last year.
  - c. People- 5,327 people entered the library showing a 3% increase.
  - d. Computer Users- there were 424 users for the month for a 11% increase.
  - e. Children's programming- 463 patrons participated in the children's activities for a 46% increase
  - f. Adult Programming- 215 patrons took part in our activities. This is a 378% increase from last November.
  - g. One Click Downloadable Audio- September had 24 downloads for a 33% decrease.
  - h. AWE Early Literacy Stations- there were 229 users for an increase of 24%.

- i. Mango Languages-46 patrons took advantage of the programs.
  - j. Wireless Internet Users- 220
2. Colleen noted that Joie's (children's librarian) participation was up 46% for the month of November but also up 14% for the year. Adult programming has also seen a great boost with a major increase in November.
  3. Colleen voiced her support of Earl, our Library custodian. Earl only works part time but completes the upkeep of the inside and outside of our building as well as minor handyman jobs.

**Committee Reports:**

Community Affairs: Louise Cramp

- The Trolley Tours were a big success and went off with out a hitch thanks in large part to Louise Cramp who did most of the event orchestration. This year Mr. and Mrs. Clause rode the trolley with the Children and there were student musicians playing in the community room for the duration. We sold all but one ticket.

Membership: No report

Building and Grounds: no report

Nomination: Joe DeMarte

- The Nominating Committee made a MOTION to elect Scott Brower, Colette Huber and Catharine Lentz to fill the vacant board positions. The motion passed unanimously.
- The Nominating Committee made a MOTION to elect the following slate of officers for the 2016 term:
  - President: Brian Nugent
  - Vice-President: Bryan Stephen
  - Treasurer: Kevin Wagner
  - Recording Secretary: Terri Stallone
  - Corresponding Secretary: Karen Oxholm

The motion passed unanimously.

Fundraising: Terri Stallone

- The 2015 Trolley Tours raised \$916 in ticket sales. The board must research more ways to bring in dollars during next years tours.
- The Holiday Basket Raffle sold 309 tickets and raised \$2875.

Finance: No report

Personnel: No report

**Unfinished Business:** Colleen Stamm, Doug Weaver and Brian Nugent met with Alan Rosenberg of RestoreCore to present the findings and pictures taken by Muthard Roofing and LTL Consultants. It is obvious there are some indisputable workmanship issues and they gave Alan Rosenberg until December 18 to respond. We have not heard from him as of today (December 21).

**New Business:** none

Meeting adjourned at 8:00 pm

Minutes submitted by Terri Stallone

Next Executive Meeting: January 11, 2016 at 7:00 pm

Next Board Meeting: January 18, 2016 at 7:00 pm