

**Wyomissing Public Library  
Board Meeting  
Tuesday, May 19, 2015**

Meeting called to order at 7:06 pm

**Members Present:** Laurie Waxler, Lisa Banco, Kevin Wagner, Joe DeMarte, Laura Cibulsky, Lori Smerek, James Hagn, Terri Stallone, Bryan Stephen, Heather Miller, Doug Weaver, Dan Phelps (Borough Representative), Alison Lashinsky (Summer Intern)

**Library Director:** Colleen Stamm

**President's Report:** Laurie Waxler

1. The Kentucky Derby Party was well attended and received positive feedback. Thank you to all board members who contributed their time and made donations to the event.
2. Customer's Bank is very supportive of community non-profits that have accounts with the bank. The Library will move \$10,000 to the bank to start a relationship with them. We will assess their services and move more of our business over time.

**Treasurer's Report:** Kevin Wagner

1. Income: the overall numbers look good for April. We had over \$15,700 in association dues. Fundraising also shows and income of \$4,000 from the May Kentucky Derby Party, although no expenses have been subtracted.
2. Expenses: Membership has incurred a total of \$4,525 in costs. That is already over budget for the year. Those expenses need to be analyzed to determine if the budget for next year needs to be increased.

**Corresponding Secretary:** Laura Cibulsky

- No report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics
  - a. Materials-circulation for April was 6,524 items. That was a 7% decrease from last year.
  - b. Overdrive eBooks- Overdrive had 119 downloads: up 159% from last year.
  - c. People- 4,488 people entered the library showing a 42% increase.
  - d. Computer Users- there were 408 users for the month for a 19% increase.
  - e. Children's programming- 786 patrons participated in the children's activities for a 38% increase

- f. Adult Programming- 192 patrons took part in our activities. This is a 14% decrease from last April.
  - g. One Click Downloadable Audio- April saw 22 downloads for an increase of 83%.
  - h. AWE Early Literacy Stations- there were 202 users for an increase of 6%.
  - i. Mango Languages-56 patrons took part for a 833% increase
2. The Library New Service Policy was approved. Children ages 13 and under may now have their own Juvenile Library Card.
  3. Colleen is exploring the benefit of purchasing new and improved library cards. By changing companies we can save \$250 per year as well as design the cards ourselves. We would hold a summer design contest.
  4. The State now requires that all library employees and volunteers that come into direct contact with children must have Child Abuse & Criminal Background checks. Library employees need an additional FBI Clearance. The board agreed the library will reimburse those who qualify. The board feels that its members should have clearances as well. A new Volunteer Policy will be drafted for review in June.
  5. The Library has hired a summer intern, Alison Lashinsky. Alison currently attends Clarion University. She is a Wyomissing High School graduate and has been a regular library volunteer for years.

**Children Librarian's Report:** Joie Formando

1. Joie has been attending the School Spring Concerts to promote the summer reading programs

**Adult Programming Report:** Jill Mahon

1. The April attendance numbers for the programming did not increase as we had hoped even with the expanded programming. It was suggested we start by targeting the current program users with emails of the upcoming events. It may take time to get more people involved.

**Committee Reports:**

Community Affairs: Louise Cramp

- The Block Party will be held August 15, 10-1pm. Joie will be organizing the event but needs help.

Membership: Bryan Stephen

- No Report

Building and Grounds: Doug Weaver

- A small punch list is left to complete by RestoreCore, it should be finalized in two weeks.
- The termite contract will be awarded to Green Giant. The termites were found to be in the building just inside the children's entrance. The work will be guaranteed for one year.
- We will be soliciting multiple bids from landscape companies to repair and update the grounds

Personnel: Laurie Waxler

- No Report

Fundraising: Terri Stallone

- Kentucky Derby Party: This year's event was well attended due to several factors. 1) it was held at the beautiful home of Ray and Carole Neag, 2) the endless emails and pressure from board members to our friends in the community and, 3) a beautiful day. The total income of \$6,353.44 came from ticket sales. Unlike last year there were no sponsorship dollars. The total expenses are not complete but we are expecting a total profit close to \$3800.

Finance: no report

**Unfinished Business:** Joie Fernando has completed her Master's Degree.

**New Business:** None

Meeting adjourned at 8:00 pm

Minutes submitted by Terri Stallone

Next Executive Meeting: June 9, 2015 at 7:00 pm

Next Board Meeting: June 16, 2015 at 7:00 pm