

**Wyomissing Public Library
Board Meeting
Tuesday, November 20, 2012
Community Room
4:30pm**

Meeting called to order at 4:45pm.

Minutes from the October 2012 board meeting were approved.

Members present: Stacey Campbell, Cathy Ciatto, Lynn Driben, James Hagn, Lisa Leyman, Jill Mahon, Kim Miller, Maria Nawa, Terri Stallone, Ann Sutherland, Laurie Waxler.

Library Director: Colleen Stamm.

Honorary Board Member: Susan Denaro

President's Report:

(1) OverDrive is the leading supplier of eBooks, audiobooks, music and video. The annual fee would be \$6K annually, which includes \$3K for management of the service and \$3K to purchase digital content. Set up will take about eight weeks. Laurie spoke to Fred Hafer of the Wyomissing Area Education Foundation to discuss how WAEF could partner with us to enhance our eBook offering by purchasing eBooks for student summer reading assignments. The executive board recommended that that Library sign a contract with OverDrive for eBooks using the \$20K bequeathed to the Library from the estate of Kathryn King Szerbicki. Discussion ensued and support for the proposal was expressed by board members (2) More carpet samples for the renovation were requested. A deposit was put down on the cabinets for the picture book room. (3) About 200-300 letters will be mailed next week to households who donated funds to the Library last year but have not contributed this year. Board members were invited to stop by the Library the afternoon of Monday, 11/26 or anytime on Tuesday, 11/27 to help write personal notes on letters.

Treasurer's Report

The YTD operating budget and cash flow through October reflects income of \$203. Association Dues income through October is \$24,731.90 which is 62% of our \$40K annual goal. Utilities are under budget likely due to the mild weather.

Corresponding Secretary:

No report.

Library Director's Report Thru October: Colleen Stamm

1. Circulation: Circulation for was 6178 items which was a 16% decrease over last year. Some of this decrease can be attributed to the system crash on 9/12/2012 (see below). One click downloadable audio circulation is 15 accesses (service was down during October of 2011).

2. People: There were 4678 people who entered the library which is an 17% decrease.

3. Computer Users: 650 people used computers which is an 1% decrease.

4. Children's Programming: There were 705 children, teens and adults who participated in 24 children's programs which is a 0.14% increase (704 people in 2011).

5. Other: Evergreen (circulation system) crashed on 10/26/1. All circulation was lost on this date and the ILS was down until 11/6 (10 days later). This crash was a catastrophic outage and to be without ILS is unheard of for a library. HCLC assures us that they have taken measure to assure that this will not happen again. The Library had 315+ offline circs that needed to be uploaded and thousands of materials that needed to be checked in. Thanks to the efforts of staff and volunteers, the Library was caught up by Thurs, 11/8. HSLC offered our Library up to \$500 to compensate us for lost time and money and also offered that our payment for next year be cut in half.

Committee Reports:

1. Community Affairs: Programs being planned:

Holiday Centerpiece Class: Tues, 12/11/12 at 7pm (24 max attendees, cost \$15)

Mah Jongg: Beginner classes 1/16, 23 & 30, 11:30am to 2pm & then ongoing play Wednesdays 12noon to 2pm, \$1/week

Historical Wyomissing Presentation by John Schmoyer on Thurs, 3/7/13

Learn How to Play Bridge: Monday: 3/25, 4/1, and 4/8 from 1pm-2:30pm

Learn How to Make a Perennial Garden, Thurs, 4/18 at 6:30pm

Great Decisions: Wed in March and April from 7pm to 8:30pm

The issue of charging for programs was discussed. Community Affairs has typically offered programs at no charge except for programs that have direct costs. Ideas discussed included charging a fee, offering programs at not cost or requesting a donation. Input was secured from board members and we agreed to continue offering programs at no cost except if direct costs are incurred.

2. Membership: No report.

3. Building and Grounds: No report.

4. Nominating:

Ann Sutherland presented the following motion which passed unanimously:

THE NOMINATING COMMITTEE MOVED THAT LOUISE CRAMP AND KEVIN WAGNER JOIN THE WYOMMISSING LIBRARY BOARD AS MEMBERS-AT-LARGE.

Ann proposed the following slate of officers for 2013 which will be voted on the December board meeting:

President: Laurie Waxler

Vice President: Jill Mahon

Treasurer: Dan Rothermel

Recording Secretary: Kim Miller

Corresponding Secretary: Lynn Driben

5. Fund Raising: (1) The Library Bake and BBQ Sale on Election Day yielded \$1971 including \$647 from the Bake Sale and \$1324 from the BBQ Sale. (2) The holiday fund raiser will include seven themed baskets offered via a raffle and a painting made by a local Wyomissing artist offered via a silent auction. Raffle tickets were distributed; board members can sell 1 ticket for \$10 or 3 tickets for \$25. Raffle tickets will also be sold at the Lighting of the Greens event at the Stone House on Sat, 12/1 from 3pm to 5pm. Drawing scheduled for 12/10. (3) The Library will partner with Freymoyer Farm for a Christmas tree fund raiser. Freymoyer Farm will donate \$5 to the Library for any \$40 tree purchase or \$10 for any \$70 tree purchase.

6. Personnel Committee: Judy Schwartz started as the Library's part time book keeper on Mon, 11/5. She is under contract from the Chris Talarico & Associates temp agency for 6 months for 7-10 hours per week.

7. Centennial Committee: No report.

Unfinished Business: None

New Business: None.

Meeting adjourned at 5:45pm.

Next Executive Meeting: Tuesday, 12/11 at 5pm.

Next Board Meeting: Tues, 12/18 at 4:30pm.

Signed,

Lynn Driben