

**Minutes of the Board of Directors
Wyomissing Public Library
Meeting Date: December 8, 2009**

The Board of Directors of the Wyomissing Public Library met on Tuesday, December 8, 2009 in the Community Room of the Library. Susan Denaro called the meeting to order at 4:05 P.M.

Members Present: Greg Ciatto, Susan Denaro, Lynn Driben, Mary Rebecca Freymoyer, Denise Greenwood, Robert Jakubek, Barbara Kline, Jeri Kozloff, Maria Nawa, Judy Phelps, Blythe Ratcliffe, John Schmoyer, Ann Sutherland, Diane Yoh , Heidi Ziemer

Honorary Members: none

Library Director: Colleen Stamm

Additional attendees: Ronald Hunsicker

Correction of Annual Meeting Minutes: Mary Rebecca Freymoyer seconded the motion to approve the 2008 Annual Meeting Minutes, not Heidi Ziemer.

Approval of November Minutes: motion by Denise Greenwood to approve the minutes; seconded by Barbara Kline. The Board approved the motion.

President's Report: Marlisa Mizerak was absent.

There was no report.

Treasurer's Report: Blythe Ratcliffe

1. Account 3500, Fundraising, was added to the Operating Budget & Cash Flow Management worksheet.
2. Association Contributions are at 79.5%. To make our goal for 2009, we need to receive \$5,000 in December 2009.
3. Book Fund and Meeting Room donations have exceeded the goals set for 2009 (Book Fund is 112% & Meeting Room 155%).
4. Library Materials, account 3400, is overspent by 5%. Due to this year's increase in funds from the Wyomissing Borough, the State requires that we spend 5% more on library material than we did last year. We had only budgeted the same amount that we spent in 2008.

5. Blythe presented a new 2010 Budget with 2 minor corrections in the expenses. Library Materials was incorrectly listed as \$34,606. The Library must spend 12% of our total income, which is \$36,166. Account 5520, Other & Internet Service, was budgeted to low at \$3,000. To cover our expenses for 2010 we need to budget \$5,000. Susan Denaro made a motion to approve the new 2010 Budget with corrections. The Board approved this motion.

Corresponding Secretary: John Schmoyer

There was no correspondence to report.

Library Director's Report: Colleen Stamm

1. Circulation for the November 2009 was 7,653 items, which was a 14% increase over the same time frame last year. During November 5597 people entered the library, which is a 30% increase over the same time frame last year. In November 608 people used the adult and YA Internet computers.
2. In November, Corinne hosted 17 children's programs with a combined attendance of 348 children, teens, and adults. The attendance statistics increased 71% over the same month last year.
3. We raised \$75.00 during the Sweet Street Fundraiser in October and November 2009.
4. The boiler was repaired by Blanski, Inc. in October 2009. The cost of the repair was \$1,436.42 and the bill was paid in November 2009.

Committee Reports:

1. Association Membership: No report

2. Building and Grounds: No report

3. Community Affairs: No report

3. Fundraising: Heidi Ziemer announced that the committee is discussing possible fundraising ideas for 2010.

4. Nominating: Judy Phelps stated that the new Board members were mailed letters welcoming them to the WPL Board of Directors. She also announced that the new Board orientation will be held immediately following the January 2010 Board meeting.

A motion from the Nominating Committee was made to elect the following officers for 2010:

President: Susan Denaro
Vice President: Mary Rebecca Freymoyer
Treasurer: Blythe Ratcliffe
Recording Secretary: Lynn Driben
Corresponding Secretary: Judy Phelps

The motion passed unanimously.

Reports of Special Committees: None

Unfinished Business:

None

New Business:

Jeri Kozloff suggested calling previous Association Membership donors who have not given yet this year. The Board members concurred that this was a good idea. Colleen Stamm will ask our bookkeeper, Liz Wells, to prepare a list of past donors who haven't given yet this year. When the list is ready to be viewed, Colleen will notify the Board members via email. This list is confidential and will be kept in the director's office.

Susan Denaro acknowledged Denise Greenwood and Jeri Kozloff for their years of service on the Board of the Wyomissing Public Library. She thanked Denise for her service as chairperson on the Community Affairs Committee and Jeri for being an ambassador to the Library.

Denise Greenwood made a motion to adjourn the meeting. It was seconded by Diane Yoh.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,
Susan N. Denaro

Next Executive Meeting: Tuesday January 5, 2010 at 4:00 p.m.

Next Board Meeting: Tuesday, January 12, 2010 at 4:00 p.m.