

**Minutes of the Board of Directors  
Wyomissing Public Library  
Meeting Date: November 10, 2009**

The Board of Directors of the Wyomissing Public Library met on Tuesday, November 10, 2009 in the Community Room of the Library. Susan Denaro called the meeting to order at 4:06 P.M.

**Members Present:** Greg Ciatto, Susan Denaro, Lynn Driben, Mary Rebecca Freymoyer, Denise Greenwood, Robert Jakubek, Barbara Kline, Jeri Kozloff, Judy Phelps, Blythe Ratcliffe, John Schmoyer, Karen Schroder, Ann Sutherland, Diane Yoh , Heidi Ziemer

Honorary Members: Elizabeth Rothermel

Library Director: Colleen Stamm

Additional attendees: Ronald Hunsicker

**Approval of September & October Minutes:** motion by Barbara Kline to approve the minutes; seconded by Diane Yoh. The Board approved the motion.

**President's Report: Marlisa Mizerak was absent.**

There was no report.

**Treasurer's Report: Blythe Ratcliffe**

1. Since the Association letters were mailed in mid-October, there has been an \$8161 increase in Association contributions which brings the total to \$26,987.
2. The \$2667 bill for Millennium services was incorrectly charged to the Professional Fees account in July 2009. The bill should have been charged to the Other & Internet Service account. This change will be reflected in next month's Operating Budget & Cash Flow Management.
3. Estimated loss for 2009 is \$5,900 which is lower than the budgeted loss of \$7885.
4. Blythe went through each line item of the proposed 2010 Budget which included 3 proposed budgets: 1% raise for employees, 2% raise for employees, and No raise for employees. She clarified the changes that were made since the last proposed budget was distributed. She noted that the State funding was cut by 20% which brings our funding to \$40,181. She also stated that the new budget puts more pressure on the Fundraising Committee, who is budgeted to raise

\$10,000. Susan Denaro asked Jeri Kozloff what the Wyomissing Borough was giving their employees. Jeri explained that there will be raises for the Borough employees, but she was unsure how much they would be.

5. Blythe Ratcliffe made a motion to approve the proposed budget with a 2% raise for all employees. Judy Phelps seconded the motion. The Board approved the motion.

### **Corresponding Secretary: John Schmoyer**

There was no correspondence to report.

### **Library Director's Report: Colleen Stamm**

1. Circulation for the October 2009 was 8,058 items, which was a 14% increase over the same time frame last year. During October 5421 people entered the library, which is a 20% decrease over the same time frame last year. In October 650 people used the adult and YA Internet computers.

2. In October, Corinne hosted 22 children's programs with a combined attendance of 476 children and adults. The attendance statistics increased 51% over the same month last year.

3. Please submit all Sweet Street Dessert Fundraiser orders with payment to Colleen by Friday, October 13, 2009. The desserts will be available for pick-up on Saturday, November 21, 2009 from 10:00 a.m. to 4:00 p.m. The Library will receive \$5 for each dessert we sell.

4. Suzy Rae Design is still working on the October newsletter. It was not mailed in October because of design and editing issues. Due to delays, the newsletter will be sent out in January 2010.

5. The Election Day Bake sale netted \$462.50. We had a larger number of baked goods than we did for the Flu Clinic Bake sale.

6. The Pulled Pork BBQ sale held on Election Day raised \$827. We received an anonymous \$300 donation and sold about 140 sandwiches/platters. The BBQ sale started at 11 am and we were sold out by 12:30 pm.

### **Committee Reports:**

**1. Community Affairs:** No report

**2. Community Contributions:** No report

**3. Building and Grounds:** No report

**4. Nominating:** Judy Phelps announced that Marlisa Mizerak and Karen Schroder will be resigning from their Board of Director positions at the end of the year. She also presented the following slate for the 2010 Wyomissing Public Library Board of Trustees that was proposed by the Nominating Committee (Judy Phelps (Chairperson), Lynn Driben, Barbara Kline, and Mary Rebecca Frymoyer). These new members will be voted upon at the November Annual meeting.

**New voting Board Members** (See attachment)

Maria Nawa  
Heidi Ziemer  
Meghan Ehrlich

**At-Large Members** (for a one-year term)

Doug Weaver  
Karen Schroder  
Marlisa Mizarek

**Honorary Members**

Leslie Bell  
Bruce Bengtson  
Ruth Anne Bengtson  
Mary A. Capallo  
Anne O. Moll  
Thomas M. Moll  
Thomas E. Roberts  
Elizabeth B. Rothermel  
Geoffrey M. Stoudt  
Lisa K. Gallen

The Nominating Committee members also recommended the following slate of Officers for the 2010 term. This slate will be voted upon at the December 2009 Wyomissing Public Library Board meeting:

**Executive Committee**

President: Susan Denaro  
Vice President: Mary Rebecca Freymoyer  
Treasurer: Blythe Ratcliffe  
Recording Secretary: Lynn Driben  
Corresponding Secretary: Judy Phelps

**Reports of Special Committees:** None

**Unfinished Business:**

1. Susan Denaro presented an updated copy of the By-laws highlighting the miscellaneous corrections. Judy Phelps made a motion to approve the By-law changes. It was seconded by Mary Rebecca Freymoyer. The Board approved the motion.

**New Business:**

None

Denise Greenwood made a motion to adjourn the meeting. It was seconded by Diane Yoh.

The meeting adjourned at 4:50 p.m.

Respectfully submitted,  
Susan N. Denaro

Next Executive Meeting: Tuesday December 1, 2009 at 5:15 p.m.

Next Board Meeting: Tuesday, December 8, 2009 at 4:00 p.m.